

29 May 2014

SNCT 14/46**Administrative and Other Non Teaching Tasks**

Dear Colleague

Arising from the 2013-15 Pay and Conditions of Service Agreement set out in SNCT14/40 the SNCT has agreed to delete Appendix 2.6 from the Handbook. This will be replaced in the Handbook by the "Statement on Teacher Professionalism".

You are reminded of paragraph 2.6 of the revised list of Duties which states that:

"Teachers will not be expected to undertake the duties generally undertaken by administrative and support staff, but will work co-operatively with all staff to ensure an appropriate distribution of workload."

LNCTs are required to monitor implementation of this circular and report to the SNCT on any difficulties which may arise.

Yours sincerely

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Drew Morrice (Teachers' Panel)
Stephanie Walsh (Scottish Government)

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